



NOVA Workforce Board
November 28, 2018 Meeting Minutes

PRESENT: V. Dang, L. de Maine, R. Foust, C. Galy, P. Guevara, E. Hamilton, K. Harasz, B. Knopf, L. Labit, S. Levy, M. Lucero, and A. Manwani

ABSENT: T. Baity, S. Borgersen, J. Chu, C. Cimino, L. Dalla Betta, B. Field, B. Guidry-Brown, H. Goodkind, J. Hill, J. Miner, J. Morrill, S. Porter, J. Ruigomez, J. Sugiyama, and A. Switky

ALSO PRESENT: K. Stadelman, C. Stahl, and E. Stanly

1. CALL TO ORDER

Co-Chairperson C. Galy called the meeting to order at 12:05 p.m.

2. PUBLIC ANNOUNCEMENTS

No public announcements.

3. APPROVAL OF AGENDA

It was moved by B. Knopf, seconded by V. Dang and carried by voice vote to approve the agenda as submitted.

4. CHAIRPERSON'S REPORT

4A. 2019 Board Retreat: This year the Board retreat will be held on Wednesday, January 23, 2019 at the Cupertino Community Hall, which is the same location as with previous retreats. The theme this year will be exploring innovative ideas for promoting access to skill-building opportunities for low-skilled, low-income adults in order to increase their income. Chris Benner will be the keynote luncheon speaker, who recently published a thought-provoking report on income inequality. More information will be coming about the event. Board members were encouraged to attend.

5. EXECUTIVE DIRECTOR'S REPORT

Director Kris Stadelman reported out on the following items:

5A. WIOA Regional/Local Plan Modification: WIOA requires that the four-year regional and local plans be modified after two years. As part of this modification process, the State has formed new partnerships with state agencies that have been incorporated into the State Plan modification with the expectation that these partnerships be included in the regional and local plan modifications as well. These new partnerships include: California Department of

Corrections and Rehabilitation re-entry programs; county human service CalFresh programs; Local Child Support Agencies; the Competitive Integrated Employment initiative for persons with disabilities; English Language Learners, the Foreign Born and Refugees; and Multi-Craft Core Curriculum (MC3) pre-apprenticeship partnerships. As part of the modification requirements, NOVA convened a listening session on November 7 with work2future for the partners that both NOVA and work2future share. On November 29, a second listening session will be held at JobTrain for NOVA partners in San Mateo County although partners in Santa Clara County have been invited as well. Drafts of the plans will be released in mid-December for a 30-day public comment review period, with the Board taking action on these plans at its January 23 Board retreat and the Sunnyvale City Council taking action on the plans in February. The plans are due to the State by March 15, 2019.

5B. Regional Initiatives: More and more funding for initiatives is being allocated to the region and not directly to the individual local workforce boards within the region, with examples including the Slingshot initiative and the State Prison-to-Employment (P2E) program that will distribute \$37 million statewide for workforce development. The concern is that there is no regional entity in place to receive this funding that can assume the responsibility and liability for the performance of the individual local boards within the region. This is of particular concern for nonWIOA-funded programs such as the P2E program and has been echoed among local boards, statewide. Members expressed an interest in sending a letter to State decision-makers, on behalf of the Board, outlining these concerns.

5C. Post-Election Debrief: While a partial shutdown of government is looming in Congress, this will not impact the Labor/Health and Human Service funding, because the funding for the U.S. Department of Labor has already been approved; however, appropriations next year for workforce development may be at risk. With the Democrats assuming the majority in the U.S. House of Representatives, there is expected to be more support for workforce development funding in the coming year.

5D. Updates Board Roster: Former Board member Micah Merrick has accepted a new position with Foothill College and needed to resign from the Board because another Board member already represents the college district. New Board member Stacey Porter recently joined the Board, who previously worked for Intuitive Surgical and is now Vice President of People Operations at Outset Medical, a manufacturer of a mobile dialysis product. Board members will have an opportunity to meet Ms. Porter at the Board retreat.

6. PUBLIC HEARING

6A. Approval of Minutes of September 26, 2018 Meeting: It was moved by L. de Maine, seconded by A. Manwani and carried by voice vote to approve the September 26 Board meeting minutes as submitted, with abstentions from V. Dang, P. Guevara, S. Levy and M. Lucero.

6B. GENERAL BUSINESS:

6B1. Election of NOVA Workforce Board Officers for Calendar Year 2019: Nominating Committee member E. Hamilton reported out on the election of Board officers for calendar year 2019. Board bylaws state that the election of Board officers shall take place at the last

scheduled Board meeting of the calendar year, so the election is taking place at this meeting for 2019. The Executive Committee determined the need for two chairperson seats at its October meeting because of the challenges and opportunities facing the Board in the coming year. The Board officer seats are as follows: two Co-chairperson seats that WIOA requires must represent business and two Vice Chairperson seats that the Board bylaws specify one must represent business and one must represent the public sector. The term of office is for one year, although individuals currently holding an office may run again. The slate of prospective candidates for the election of board officers for 2019 is as follows: Co-Chairpersons: C. Galy and J. Morrill and Vice Chairpersons: J. Chu representing the private sector and P. Guevara representing the public sector. A request was made for any nominations from the floor, with none submitted. It was moved by K. Harasz, seconded by R. Foust and carried by voice vote approval of the slate of candidates for board officers for calendar year 2019: Co-Chairpersons: C. Galy and J. Morrill and Vice Chairpersons: J. Chu and P. Guevara.

6B2. Approval of State Workforce Accelerator Fund Working Scholars Grant Application: The Lumina Foundation has estimated that the difference in earnings between an individual with a bachelor's degree and one with an high school diploma is \$32,000 more per year. However, for many, achieving a bachelor's degree is all but impossible because of the high cost and other competing family and job demands that make the time commitment prohibitive. Study.com, based in Mountain View, is a new model where students are able to earn college credit through online course curriculum via video. Study.com has now expanded this program by creating a nonprofit called, Working Scholars that offers an online bachelor's degree at no cost to participants. About 75% of the degree is achieved through Study.com and the remaining 25% is achieved through an online accredited university, Thomas Edison University or Golden Gate University, where participants earn their degree. Through the State Workforce Accelerator Fund, NOVA is applying to partner with Study.com and these colleges to pilot a tuition-free opportunity for ten lower-income working individuals who will be working toward their bachelor's degree. Partnerships with public colleges will also be explored. Referrals to this program would come from Building Skills Partnership, Upwardly Global, Silicon Valley Children's Fund for foster youth and NOVA, where students would be assessed regarding their readiness for this program that includes having earned some college credits already. It was moved by E. Hamilton, seconded by S. Levy and carried by voice vote to approve submission of this grant application.

6B3. Approval of Slingshot Tech Apprenticeships Grant Application: Employers are looking for workers with diverse backgrounds to participate in tech apprenticeships. There are several successful apprenticeship models from the building and construction trades and the Swiss model that Charleston, South Carolina is partially implementing that immerses students from the K-12 age group in apprenticeships that results in options for youth when they graduate to either enter the workforce or pursue a bachelor's degree. Through the State Slingshot grant opportunity, NOVA is applying to create a regional network of tech apprenticeships and best practices that can be replicated and scalable locally and nationwide. Partners will include K-12 school districts, community colleges, adult education, training providers, employers and industry partners. It was moved by R. Foust, seconded by L. de Maine and carried by voice vote to approve submission of this grant application.

6B4. Report-out from Finance/Audit Subcommittee: The Finance/Audit Subcommittee chairperson E. Hamilton reported out on the Finance/Audit Subcommittee, as follows:

- The Finance/Audit Subcommittee of the Executive Committee is charged with reviewing the organization's financial statements to ensure fiscal accountability and make recommendations, as appropriate, to ensure the sound fiscal health and sustainability of the organization.
- On November 6, 2018 the committee met and reviewed the financial and performance data and monitoring reports for the past year. Every year, the challenge for staff is spending 100% of funds without under spending or over spending, while managing multiple funding sources and achieving WIOA performance goals and goals for each of the individual grants that NOVA receives which have their own set of unique requirements. This has been consistently achieved every year including this past year.
- For PY2017, NOVA met or exceeded all of its WIOA performance goals. This was the first year that the WIOA performance goal of credential attainment rate was measured for youth. While many local boards did not focus on achieving this goal because it was considered a baseline year, NOVA viewed this first year as an opportunity to determine the best way to measure this goal and achieved a 165.6% success rate.

NOVA staff reviewed the Year End Financial Statement with the Board that was included in the Board report and handed out at the meeting. The Grant Status/Status of Funds report was also reviewed with the Board.

A request was made for volunteers to join the committee and A. Manwani expressed interest in becoming a member.

6C. DISCUSSION

6C1. Opportunity for Dialogue among Board Members and Director: There were no topics identified for discussion at this meeting.

6D. GENERAL INFORMATION

6D1. Grant Status/Status of Funds: The report was included in the Board meeting packet and discussed during the report-out from the Finance/Audit Subcommittee.

6D2. 2019 NOVA Board Meeting Schedule: The 2019 Board meeting schedule was included in the Board meeting packet. Members were encouraged to mark their calendars.

7. ADJOURNMENT

The meeting was adjourned at 1:35 p.m.