



NOVAworks Workforce Board
May 24, 2023 Meeting Minutes

PRESENT: T. Baity, C. Berdiansky, R. Brunson, J. Cohen, R. Foust, P. Guevara, N. Leonor, A. Manwani, J. Miner, B. Murphy, M. Nemits, S. Porter, A. Switky, K. Vartan, and M. Vittal

ABSENT: G. Biggs, D. Bini, C. Galy, S. Levy, J. Lind, J. Morrill, N. Williams, and T. Woo

ALSO PRESENT: M. Sessions, G. Pham, J. Cheyer, C. Florence, L. Jackson, and E. Stanly of staff

1. CALL TO ORDER

Co-Chairperson A. Switky called the meeting to order at 12:08 p.m.

2. PUBLIC ANNOUNCEMENTS

Board member J. Miner will be retiring from Foothill-De Anza Community College District and the Board. Director Sessions thanked her for contributions to NOVAworks and the community. NOVAworks manager L. Jackson will be retiring from NOVAworks and was thanked for his contributions as well. Board member K. Vartan announced he will be presenting on Worker-Owned Recovery California at the California Center for Cooperative Development conference in June.

3. CONSENT AGENDA

It was moved by R. Foust, seconded by A. Manwani, and carried by voice vote to approve the consent agenda as submitted. For this meeting, these agenda items included the meeting agenda and March 22, 2023, meeting minutes.

4. REPORT FROM THE CHAIR

4A. Customer Success: A videotaped customer testimonial was shown highlighting their job search experience and participation in the intensive career advising pilot. NOVAworks was thanked for its contributions to their employment success.

4B. Presentation from Board member A. Manwani: Board Member A. Manwani presented on the TiE Silicon Valley network and its recent annual conference. TiE Silicon Valley fosters entrepreneurship through a global network of entrepreneurs, corporate executives, and senior professionals. To view the slides, click here https://novaworks.org/documents/Ongoing/May24NOVABoardMtg_TiE.pdf. With Board members' permission, they will be added to the distribution list to receive future information from TiE Silicon Valley.

Ms. Manwani also presented on her company, reLIMS. Highlights of the presentation included, but were not limited to:

- The labor solution market opportunity is estimated at \$4.2 billion and is growing.
- reLIMS focuses on high growth lab solutions for clinical & cannabis testing markets.
- The company provides Data Analysis: Predictive Costing/Insurance and Collaboration Framework/Multi-functional Research/Projects/Costing. Data analysis includes seasonal infections, population health, predictive medicine, and medication compliance.

- reLIMS partners with the leading global electronic data capture platform to enable seamless integration and provide support services. With extensive experience in implementing the platform for sponsors, reLIMS plays a critical role in helping sponsors manage their business and increase returns on their investments with the platform. reLIMS partners with companies in the areas of revenue cycle management, analysis & reporting, instrumentation & infrastructure, printers, compliance, Ecommerce, B2C, CRM, Logistics, and EMR-EHR.
- reLIMS provides strong product engineering and support capability across the U.S. and India.
- reLIMS' Vision: "Fueling the Marketplace of Services."

5. **PUBLIC HEARING**

5A. GENERAL BUSINESS:

5A1. Presentation on Customer Satisfaction Survey Results: NOVAworks manager J. Cheyer presented on the semiannual customer satisfaction survey results. To view the results, click here https://novaworks.org/documents/Ongoing/May24NOVABoardMtg_CustomerSatisfactionSurvey.pdf.

5A2. Status of Extension of Contract Agreement for WIOA-funded Services through June 30, 2024: In 2022, the Board approved providers for WIOA Title I adult, dislocated worker, and youth services in San Mateo County. The contract term was for one year that could be extended for up to three additional years, depending on performance results and available funding. NOVAworks staff recommended that the current contract with the Central Labor Council Partnership (CLCP) for adult and dislocated worker services be extended for another year through June 30, 2024. Through mutual agreement, the youth services provider, JobTrain, elected to discontinue providing youth services effective July 1, 2023. In response, a Request for Proposals (RFP) will be released to reprocur youth services. The Executive Committee discussed and concurred with staff's recommendations at its April 26 meeting.

5A3. Approval of Local Area Subsequent Designation and Local Board Recertification Application for PY 23-25: Every two years, WIOA and the State EDD require local boards to reapply for Local Area subsequent designation and Local Board recertification to confirm they are meeting federal and state requirements. Given the tight submission deadline and in lieu of a Board meeting, the Executive Committee approved this application, on behalf of the Board, at its April 26 meeting. It complies with all application and statutory requirements.

5A4. Approval of High Performing Board Application and Business Services Plan: Every three years, Local Boards can apply to the State Board for High Performing Board certification. Certification is based on a comprehensive criterion that includes 30% of funding is spent on training. NOVAworks met all the requirements except for the training expenditure requirement. This was due to the pandemic, historic shift in unemployment rates, fewer requests for occupational training, and NOVAworks' nimble approach to meeting customer needs "in real time" that is in sync with labor market demand. At its April 26 meeting, the Executive Committee approved the application, on behalf of the Board.

5A5. Approval of New Partnership with Western Digital: NOVAworks is partnering with Western Digital to recruit, train and retain workers in the high demand semiconductor industry. The pilot project will target incumbent employees and incoming employees, including individuals from underrepresented groups in the STEM fields and the armed services. At the April 26 Executive Committee meeting, the Committee approved this project with up to \$300,000 in funding, on behalf of the Board.

6. **REPORT FROM THE EXECUTIVE DIRECTOR**

Highlights of Director Sessions' report included:

- Procurement of WIOA Young Adult Services: A Request for Proposals (RFP) for youth services will be released on June 12. This is an opportunity to reimagine young adult services in San Mateo and northern Santa Clara counties and will include both WIOA funding and private NOVAworks Foundation funding. Board members will be sent the RFP and are encouraged to share it with their networks.
- Roadtrip Nation: Roadtrip Nation has interviewed several Board members to support the online platform with profiles of community leaders' career journeys. Board members were thanked for their participation.
- The Sunnyvale City Council held its annual budget workshop, and the Director was asked to present on local trends and their impact on the region.
- Local Boards received their annual WIOA allocations and NOVAworks received a 12% cut to its funding allocations. This will not significantly impact operations.
- The Director was invited to attend a special event on May 22 at Applied Materials with Vice President Harris. At this event, Applied Materials announced a \$4 billion investment in a research and development center in Sunnyvale for the semiconductor industry. This coincides with the Administration's investment in semiconductors through the CHIPS and Science Act.

7. **ADJOURNMENT**

The meeting was adjourned at 1:30 p.m.