



Executive Committee Meeting Agenda
April 18, 2018 at 12 Noon
Sunnyvale Room, NOVA, Suite 620

General Information/Charter: The Executive Committee is responsible for overseeing the planning, execution and evaluation of the Strategic Plan goals and actions for the NOVA Workforce Board. This includes identifying work assignments for the committees and shaping the agenda for the general Board meeting. The Executive Committee is also responsible for appointing a nominating committee for election of Board officers to be conducted at the last scheduled Board meeting of the calendar year. The Executive Committee has the authority to act on behalf of the full Board, and the responsibility of reporting those actions to the full Board at its next meeting, Membership on the Executive Committee includes the past Chairperson (1), Chairpersons (2), Vice Chairpersons (2), chairs of the committees, and other Board members appointed by the Chairs to complement the designated seats. A majority of the members represent the private sector, reflective of the full Board.

Action Items: *(Items that require formal Committee action and vote)*

1. Approval of February 21, 2018 Meeting Minutes (enclosure)
2. Approval of Transitioning Skyline College (San Mateo County Community College District) Contract to In-House Services (enclosure)

Discussion Items: *(Items that need Committee assistance, feedback and help)*

1. Updates WIOA AJCC Certification: Hallmarks of Excellence and AJCC Operator
2. 2018 Board Committee and Task Force Assignments
3. Update New Civic Center Facility Space
4. Review Draft Agenda for May 23, 2018 Board Meeting

Information Items: *(Items that Committee needs to know about)*

1. Next Executive Committee Meeting: June 20, 2018 at 12 Noon