



Executive Committee Meeting Agenda
April 17, 2019 at 12 Noon
Sunnyvale Room, NOVA, Suite 620

General Information/Charter: The Executive Committee is responsible for overseeing the planning, execution and evaluation of the Strategic Plan goals and actions for the NOVA Workforce Board. This includes identifying work assignments for the committees and shaping the agenda for the general Board meeting. The Executive Committee is also responsible for appointing a nominating committee for election of Board officers to be conducted at the last scheduled Board meeting of the calendar year. The Executive Committee has the authority to act on behalf of the full Board, and the responsibility of reporting those actions to the full Board at its next meeting. Membership on the Executive Committee includes the past Chairperson (1), Chairpersons (2), Vice Chairpersons (2), chairs of the committees, and other Board members appointed by the Chairs to complement the designated seats. A majority of the members represent the private sector, reflective of the full Board.

Action Items: *(Items that require formal Committee action and vote)*

1. Approval of February 20, 2019 Meeting Minutes (enclosure)

Discussion Items: *(Items that need Committee assistance, feedback and help)*

1. Update Prison to Employment Initiative (P2E)
2. NOVA Foundation
3. Update New Civic Center Facility Space
4. Review Draft Agenda for May 22, 2019 Board Meeting
5. Update Board Committees and Task Forces: Expanding Reach Task Force

Information Items: *(Items that Committee needs to know about)*

1. Next Executive Committee Meeting: June 19, 2019 at 12 Noon